

SECOND ANNOUNCEMENT

The Fourth International Conference on Vetiver ICV-4

Polar Foundation, Caracas, Venezuela
22-26 October 2006



*“Vetiver and People”
A green investment for sustainable development*

The Fourth International Conference on Vetiver ICV-4

Invitation

The Organizing Committee of the Fourth International Conference on Vetiver and Exhibition (ICV-4) has the pleasure of inviting you to participate in this important international conference that will be held at Polar Foundation, Caracas, Venezuela, 22-26 October 2006.

The Vetiver Grass Technology (VGT) and its multiple ecological, economic and social applications have opened a world of opportunities for the basic and applied research, as well as for communitarian and participative projects where sustainable development constitutes a premise. Vetiver has gained an honoring position, as a simple and effective alternative, able to integrate solutions economically viable, socially acceptable and ecologically appropriate. The so-called Vetiver System (VS) is a combination of the VGT with actions and strategies to promote sustainable development in different scopes such as agriculture, mining and petroleum, construction and landscaping, crafts and industry, tourism, environment and ecology, watershed management and the mitigation of disasters, offering among its immediate benefits a tool for communitarian development and fighting against poverty that can be reached by everyone.

The development of the VS has had its epicenter mainly in the Asian continent. Even though it has been used from ancestral times in India, its place of origin, it is particularly in Thailand, where by the initiative of His Majesty King Bhumibol Adulyadej, who has given impulse to the investigation and the development of projects in which vetiver exerts a central role, where most advances have taken place recently. Richard Grimshaw and John Greenfield, the World Bank officials during the 1980s, promoted the VGT in Asia. Later they created The Vetiver Network (TVN), an organization that has propagated the interest in the use and the study of this special plant at worldwide level. The vast information of the experiences obtained has given rise to three previous international conferences, two in Thailand (1996 and 2000) and a third in China (2003).

The Fourth International Conference on Vetiver and Exhibition (ICV-4) to be held in Caracas, Venezuela, from 22-26 October 2006, is a worthy opportunity to share the latest innovations that the VS offers to contribute with solutions in different scopes and facilitate the participation of Latin American technicians, scientists and promoters, who had no access to the previous conferences for reasons of cost, language and distance.

The theme of the conference, *Vetiver and People*, evokes the necessity to involve the communities to participate in the management of practical and effective solutions, that will help to satisfy the urgent and immediate needs of populations with problems of poverty, exclusion and abandonment, promoting their self governance and increasing their quality of life, and at the same time assuring the base resources for future generations. Vetiver – “a green investment for sustainable development” – must become a green gold to weave a better world with the presence and the contribution of all of you in ICV-4. We hope to meet you in Caracas and are pleased to receive all of you to share a great and productive time.

Organizing Committee ICV-4

The Fourth International Conference on Vetiver ICV-4

DEADLINES ICV-4:

Registration: June 30, 2006

Submission of abstract: June 30, 2006
Submission of full paper: August 31, 2006
Accommodation reservation: Will depend on hotel selected
Exhibition application: September 01, 2006

ICV-4 INFORMATION AND REGISTRATION:

Oficina ICV-4, Área Ambiente,
Fundación Polar, piso 1,
Los Cortijos de Lourdes,
Zona postal 1071-A, Caracas,
República Bolivariana de Venezuela

Website: www.fpolar.org.ve/icv4

e-mail: icv-4@fpolar.org.ve

Phone: + 58-212-2027562 / 2027530

Fax: +58-212-2027522 / 2027601

ORGANIZED BY:

Polar Foundation (Fundación Polar)

Faculty of Agronomy, Central University of Venezuela (Facultad de Agronomía-
Universidad Central de Venezuela)

Soil Science Society of Venezuela (Sociedad Venezolana de la Ciencia del Suelo -
SVCS)

The Vetiver Network (TVN) [Red Mundial del Vetiver (RMV)]

Latin America Vetiver Network (LAVN) [Red Latinoamericana del Vetiver
(RLAV)]

Venezuelan Vetiver Network (VEVN) [Red Venezolana del Vetiver (RVEV)]

Aragua Conservation Society (ACS) [Sociedad Conservacionista Aragua (SCA)]

Chaipattana Foundation (Fundación Chaipattana)

Continuing Committee of ICVs

The Fourth International Conference on Vetiver ICV-4

General Organization

Honorary Committee

Maha Chakri Sirindhorn

Leonor Giménez de Mendoza

Lorenzo Mendoza Giménez

Richard Grimshaw

Gerardo Yépez Tamayo

Government representative

Antonio Paris

Franklin Chacín

Her Royal Highness Princess of Thailand

President Polar Foundation

Executive President Polar Corporation

Founder The Vetiver Network

Venezuelan Vetiver Network Coordinator

Ministry of Foreign Affairs

Rector Central University of Venezuela (UCV)

Dean Faculty of Agronomy-UCV

National Organizing Committee

| | |
|--------------------------|--|
| Graciela Pantin | Polar Foundation |
| Oscar Simón Rodríguez | Latin America Vetiver Network and FAGRO-UCV |
| Adriana Florentino | Venezuelan Society of Soil Science and FAGRO-UCV |
| Ernesto Andréu | National Experimental University Rómulo Gallegos |
| Alicia Pimentel | Polar Foundation |
| Armando Hernández Arocha | Polar Foundation |
| Oswaldo Luque | Polar Foundation |
| Alejandro Reyes | Polar Foundation |
| Juan Seijas | Pepsi Cola Venezuela (Aguas Minalba) |
| Evelyn Cabrera de Bisbal | Venezuelan Society of Soil Science |
| Diana Vilera | Total Oil and Gas Co. Venezuela |

International Advisory Committee

| | |
|-------------------|--|
| Richard Grimshaw | The Vetiver Network (TVN), USA |
| Dale Rachmeler | The Vetiver Network (TVN), USA |
| James Smyle | The Vetiver Network (TVN)/ World Bank |
| Mark Dafforn | National Academy of Science, USA |
| Narong Chomchalow | Continuing Committee of ICVs, Thailand |
| Xia Hanping | South China Institute of Botany, China |
| Paul Truong | The Vetiver Network (TVN)/ Veticon Consulting, Australia |
| John Greenfield | The Vetiver Network (TVN), New Zealand |
| Luo Fuhe | Guangdong Academy of Agricultural Sciences, China |
| Sumet Tantivejkul | Chaipattana Foundation, Thailand |
| Linda Moyher | Costa Rica Vetiver Network (CRVN) |
| Julio Alegre | Peruvian Vetiver Network (PEVN) |
| Rolando Chávez | Salvador and Nicaragua Vetiver Network |

Academic Committee

| | |
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| Alejandro Reyes | Polar Foundation, Venezuela |
| Consuelo Morillo | Redsoc, Venezuela |
| Diana Vilera | Sustainable Development Division, Total Oil and Gas Co. Venezuela |

| | |
|-----------------------|--|
| Diti Hengchaovanich | APT Consulting, Bangkok, Thailand |
| Francisco Ovalles | National Institute of Agricultural Research, Venezuela |
| Humberto Fontana | Polar Foundation Vetiver Project Assessor, Venezuela |
| José Rafael Córdova | Simón Bolívar University, Venezuela |
| Josefina Páez | Faculty of Agronomy, UCV, Venezuela |
| Julio Alegre | Peruvian Vetiver Network, Peru |
| Liyu Xu | China Vetiver Network Coordinator, China |
| Mark Dafforn | National Academy of Science, USA |
| Narong Chomchalow | Continuing Committee of ICVs, Thailand |
| Oscar Simón Rodríguez | Latin America Vetiver Network, Venezuela |
| Paul Truong | The Vetiver Network (TVN)/ Veticon Consulting, Australia |
| Raúl Iglesias | CARE-Honduras, Honduras |
| Samran Sombatpanit | World Association of Soil and Water Conservation, Thailand |

Publication Committee

| | |
|---------------------|--|
| Armando Hernández A | Polar Foundation, Venezuela |
| Dale Rachmeler | The Vetiver Network (TVN), USA |
| Ernesto Andreu | Faculty of Agronomy, UNERG, Venezuela |
| Gisela Goyo | Polar Foundation, Venezuela |
| Humberto Fontana | Polar Foundation Vetiver Project, Venezuela |
| James Smyle | The Vetiver Network (TVN)/World Bank |
| John Greenfield | The Vetiver Network (TVN), New Zealand |
| Napoleón Fernández | Faculty of Agronomy, UCV, Venezuela |
| Narong Chomchalow | Continuing Committee of ICVs, Thailand |
| Orfila Márquez | Publishing Consulting, Venezuela |
| Orlando Guenni | Faculty of Agronomy, UCV |
| Oscar Silva E. | Faculty of Agronomy, UCV |
| Oswaldo Luque | Polar Foundation Vetiver Project, Venezuela |
| Paul Truong | The Vetiver Network (TVN)/ Veticon Consulting, Australia |

Promotion Committee

| | |
|----------------------|--|
| Alicia Pimentel | Polar Foundation, Venezuela |
| Daniela Egui | Polar Foundation, Venezuela |
| María Isabel Vergara | Polar Foundation, Venezuela |
| Nancy Branger | LOGROS Organization, Venezuela |
| Narong Chomchalow | Continuing Committee of ICVs, Thailand |
| Samran Sombatpanit | World Association of Soil and Water Conservation, Thailand |

Exhibition Committee

| | |
|--------------------|---|
| Edgar Ceballos | Vetiver Project Polar Foundation, Venezuela |
| Elizabeth Monascal | Polar Foundation, Venezuela |
| Grace Rivero | Vetiver Project Polar Foundation, Venezuela |
| Roselia Level | Polar Foundation, Venezuela |

Logistic and Services Committee

| | |
|--------------------|-----------------------------|
| Nelly Molina | Polar Foundation, Venezuela |
| Carmen Mideros | Polar Foundation, Venezuela |
| Ernesto Padrón | Polar Foundation, Venezuela |
| Protocol personnel | Polar Foundation, Venezuela |

The Fourth International Conference on Vetiver ICV-4

General Aim:

To demonstrate the most recent technical and scientific advances in the world related with the use and especially the social applications of vetiver, enhancing its productive benefits like eradicating poverty and promoting community development, with the economical and ecological contributions to sustainable development derived from this multifunctional plant. At the same time, it is the purpose of this conference to display, promote, spread and strengthen the vetiver grass technology experiences, particularly in Latin America, and provide a platform to integrate regional users with international experts from the rest of the world.

Specific:

- To present/display most recent scientific and technological advances related to the use and applications of the vetiver grass in a worldwide scope by means of participation of experts who will expose the state of the art in relation to selected thematic areas and the presentation of free works related to the subjects of the conference.
- To highlight the social consequences of community projects that involve the use of vetiver in relation to the fight against poverty, the participation and strength of the communities, and the multiple use of the vetiver plant and its contribution to sustainable development in the rural and urban areas.
- To promote and spread the ideas on the innovations and the approaches on community development and opportunities for the society with the use of vetiver in handicrafts and other alternative uses
- To update the knowledge on the use and the ecological applications of vetiver grass in soil and water conservation, in particular, erosion control and water quality improvement, watershed management, prevention and treatment of soil and water contamination, protection of infrastructure, integrated management of biotic competitors, mitigation and prevention of disasters, among others.
- To contribute on the basic knowledge of the vetiver plant and the application of vetiver grass technology through the contributions from botany, physiology, genetics, propagation, biotechnology, technological design and other fundamental knowledge areas.
- To assess vetiver grass technology contributions from the economic point of view and its influence in the public and private sectors, as an option for entrepreneurs as well as a profitable investment.
- To present, promote, spread and consolidate the Latin American experiences with vetiver grass as well as to facilitate the exchange among users of the region with experts of international level, for which it will stimulate and foment the participation of technicians, investigators, extensionists, social promoters, Latin American governmental sector and NGO representatives.

The Fourth International Conference on Vetiver ICV-4

Program

I. Keynote Speech:

Vetiver and People: A global technology to strengthen communities and sustain natural resources (Narong Chomchalow, Chairman, Continuing Committee of the International Conferences on Vetiver)

II. Plenary Sessions:

- Vetiver System: A green investment for sustainable development (Richard Grimshaw, The Vetiver Network - TVN)
- Contributions of vetiver grass technology (VGT) to natural resources conservation in Venezuela and Latin America (Oscar Rodríguez - LAVN Coordinator)
- Infrastructure protection and slope stabilization in rural and urban areas (Nobs antierosión - El Salvador)
- Handicrafts and vetiver: An innovative approach for community participation (Graciela Pantin, Fundación Polar, Venezuela)
- Social development through multiple uses of vetiver projects in Africa (John McCosh - Institute of Natural Resources, South Africa)
- Vetiver System as a central tool in watershed management (James Smyle –World Bank)
- Natural disaster prevention and mitigation through Vetiver System (to be confirmed)
- Soil and water contamination prevention and control: Effluents treatment and disposal through Vetiver System structures (Paul Truong – Australia)
- Alternative uses of vetiver (Thailand, to be confirmed)

III. Concurrent Sessions:

- *General aspects and basic studies on vetiver*
 - Botany, physiology, genetics, propagation and establishment, biotechnology, agronomic practices
- *Sustainable agricultural development*
 - Agricultural systems interactions with vetiver barriers
 - Other vetiver applications in agriculture
 - Economic contributions of vetiver in agricultural production systems
- *Vetiver and integrated community development projects*
 - Comprehensive and integrated community development within vetiver social projects. Vetiver applications with emphasis in poverty amelioration and social development
 - Adoption and transfer of Vetiver Grass Technology (VGT). Networks contributions in technology diffusion
 - Alternative uses of vetiver. Transformation and manufacturing processes of products derived from vetiver. Handicrafts. Industrial applications. Other uses and utilization of vetiver.
 - Private sector contributions to social and economic development with Vetiver System. Entrepreneurs and local vetiver grass technology innovation and adaptation.
- *Vetiver bioengineering and environment*
 - Land rehabilitation and management in areas under agriculture, oil and mining, industrial and urban activities through Vetiver System.
 - Soil and water Conservation. Watershed Management. Land reclamation.

- Infrastructure protection and stabilization. Combination, substitution or complementarities of the Vetiver System with other engineering, vegetative and cultural practices. Natural disaster mitigation.
- Soil and water contamination prevention and mitigation. Treatment and disposal of water effluents (Agriculture, oil and mining, industries and urban activities).

IV. - Local technical Tour (details on third announcement)

V. - Discussion Panel on plenary session

- Vetiver System and its impacts in the ecological and economic sustainability.
- Vetiver and People. Contributions to social sustainability.
- Challenges for technological innovation, entrepreneur and scientific research with relation to Vetiver grass

VI. Exhibition and posters session (will be inaugurated on Monday afternoon and is open throughout the conference)

VII. The V International Conference on Vetiver ICV-5.
Announcement of next host and organizers

VIII. Closing Ceremony

IX. Open Forum: "Vetiver and community development"

General program structure

| Day / Time | Sunday, 22 October | Monday, 23 October | Tuesday, 24 October | Wednesday, 25 October | Thursday, 26 October | Friday, 27 October |
|------------|---|--|---------------------|-----------------------|--|---------------------------|
| Morning | Arrival of participants Registration | Opening ceremony Plenary sessions | Concurrent sessions | Local technical tour | Discussion panel on plenary session Announcement V Conference Closing ceremony | Departure of participants |
| Afternoon | Arrival of participants Registration | Plenary sessions Awards session Exhibition | Concurrent sessions | Local technical tour | Departure of participants Open Forum**: "Vetiver and community" | |

| | | | | | | |
|---------|----------------|-------------------------------------|------------------|-----------------|--------------|--|
| | | and poster session inauguration (*) | Business Meeting | | development" | |
| Evening | Welcome dinner | Free | Cultural night | Farewell dinner | Free | |

(*) It will be kept open throughout the conference

(**) This Forum will be open for general public not registered in the conference and without any cost for attendants

The Fourth International Conference on Vetiver ICV-4

Detailed Program

Pre-Congress Technical Tour

Coordinator: Dr. Oswaldo Luque, Polar Foundation

Visit to projects on land rehabilitation, restoration and slope stabilization developed by the Venezuelan Corporation of Guayana and other organizations within the south eastern region of Venezuela.

Sunday 22 October

Arrival of participants and registration

Welcome dinner

Monday 23 October

08:30 - 09:15 a.m. Opening ceremony
09:15 - 10:00 a.m. Keynote speech
10:00 - 10:30 a.m. Break
10:30 - 12:30 p.m. Plenary sessions
12:30 - 01:00 p.m. Questions and answers period
01:00 - 02:00 p.m. Lunch
02:00 - 04:00 p.m. Plenary sessions continuation
04:00 - 04:30 p.m. Questions and answers period
04:30 - 05:00 p.m. Break
05:00 - 05:45 p.m. Vetiver awards session
05:45 - 06:00 p.m. Exhibition and posters inauguration

Tuesday 24 October

08:30 - 10:30 a.m. Concurrent sessions
10:30 - 11:00 a.m. Break
11:00 - 01:00 p.m. Concurrent sessions
01:00 - 02:00 p.m. Lunch
02:00 - 04:00 p.m. Concurrent sessions
04:00 - 04:30 p.m. Break
04:30 - 06:30 p.m. Concurrent sessions

Wednesday 25 October, whole day

Local Technical Tour

Coordinator: Dr. Ernesto Andreu - UNERG

Concentrated within the north central region of the country with visits to nurseries, bioengineering companies, social projects and watershed restoration and protection activities.

Thursday 26 October

09:00 - 10:30 a.m. Discussion panel on plenary session
10:30 - 11:00 a.m. Break
11:00 - 11:30 a.m. The V International Conference on Vetiver
11:30 - 12:00 a.m. Closing ceremony
12:00 - 01:30 p.m. Cocktail and Snacks
03:00 - 06:00 p.m. Open Forum: "Vetiver and community development"

Post-Conference Technical Tour

Coordinator: James Smyle, The Vetiver Network (TVN)/World Bank

This tour will be held in Central America and will be confirmed according to the interests of the participants. The Organizing Committee of the ICV-4 is not responsible for this activity.

The Fourth International Conference on Vetiver ICV-4

Registration

All participants are required to register through pre-registration. Registered participants will receive an identification badge, registration receipt, portfolio containing the conference abstracts book and others related materials, and tickets for all events, ceremonies and official technical tour.

Registration deadline: June 30, 2006

Registration Fees:

- a) Before June 30, 2006 registrations fees are:
- Participant from Latin American countries: US\$150
 - Participant from other countries: US\$250
 - Accompanying person: US\$100
- b) After June 30, 2006 registration fees are:
- Participant from Latin American countries: US\$200
 - Participant from other countries: US\$300
 - Accompanying person: US\$150

(j) Rates in dollars will be applied for Latin Americans and Venezuelans according to the official exchange rate in bolivars.

Registration includes: The material of the conference and the proceedings to be published, reception dinner, farewell dinner, attendance to the exhibition, cultural night, lunches, internal transport and official technical tour

They do not include: Accommodation, other meals, internal transfers different from the conference, airport and airport taxes from Venezuela, pre- and post-conference tours

Form of payment of registration:

Because there is an exchange control in foreign currency in Venezuela, payments done from abroad during the period indicated between the mentioned dates must be done in \$US in the account described below. The payments at the time of the registration in Venezuela will only be made in national currency (Bolivars). This is the reason why foreigner participants will have to take the previsions in that case. It is recommended that upon arrival, every participant should exchange foreign currency into local currency (bolivars) at the currency exchange offices at the International Airport Simón Bolívar in Maiquetía.

Payment in U.S. \$ for foreigner participants:

Fees can be sent as follows:

(1) By US \$ check to:
The Vetiver Network,
709 Briar Rd, Bellingham,
WA 98225 USA;

or

(2) By wire transfer to:
Bank of America
Account Name: The Vetiver Network
Account number:10436295
ABA number:051000017

Payment in Bolivars (Bs) for Venezuelans

Depositar en el Banco Provincial
Cuenta a nombre de: Fundación Polar
Cuenta Corriente N° 0108-0587-20-0100001090
Teléfono: 0212 – 2767454

The Fourth International Conference on Vetiver ICV-4

Registration form

| | |
|--------------------|--|
| <i>Participant</i> | |
| Given name | |

| | |
|------------------------------------|--|
| and Surname | |
| Title | |
| Country | |
| Identification | Passport number: _____ Other ID number: _____ |
| e-mail | |
| Phone | |
| Fax | |
| Postal Address | |
| Institution/ Company | |
| Address Institution/ Company | |
| Official letter | Official letter of invitation required: no (___) yes (___) |
| Accompanying person | |
| Given name and Surname | |
| Given name and Surname | |

Registration fees

| | Up to June 30, 2006 | After June 30, 2006 |
|--------------------------------|------------------------|------------------------|
| Latin American Participant | US\$ 150 | US\$ 200 |
| Participant other countries | US\$ 250 | US\$ 300 |
| Accompanying person | US\$ 100 | US\$ 150 |

How do you wish to participate in ICV-4 ?

I would like to give a presentation in the conference. Oral _____ poster _____

Title: _____

Session of interest: _____

Attending the conference (Main reason):

Exhibition (stand)

- Private company: _____
- Government agency:- _____
- NGOs: _____
- Other organization: _____

Official letter of invitation required: no (___) yes (___)

Electronic equipment requirements: video projector for computer (___) Other: Please specify: _____

Please complete this form in printed letter and then email / fax it to the following address before June 30, 2006

Oficina ICV-4, Área Ambiente,
Fundación Polar, piso 1,
Los Cortijos de Lourdes,
Zona postal 1071-A, Caracas,
República Bolivariana de Venezuela

e-mail: icv-4@fpolar.org.ve

Fax: +58-212-2027522 / 2027601

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Oral and Poster Preparation Guidelines

All intended participants are invited to deliver oral or poster presentation derived from his/her experience with vetiver. The acceptance of the paper will be decided by the academic committee and is based on its relation with the conference program and must fulfill the indicated requirements.

Abstract submission deadline: June 30, 2003

(by mail, fax or e-mail: e-mail is best, the sooner the better)

Full paper submission deadline: June 30, 2003

(with accompanying hardcopy via airmail and digital version MS Word format)

Specifications for abstract and full paper

The summary should be between 400-500 words (1 page). The complete work should not be longer than 6000 words (including figures and pictures, not more than 12 pages). Before submitting, all abstracts and full papers must be edited according to the following norms:

Format: The papers must be written in the Word program for Windows, in letter Times New Roman (TNR), according to the following specifications:

- **Title:** TNR, capital letters, 14 points and bold black, centered
- **Author(s):** TNR, 12 points normal. Initial of the first name, first last name, institution(s) to which they belong, postal address and e-mail, centered
- **Keywords:** TNR, 10 points, maximum five, NOT to include the word 'vetiver'
- **Text:** TNR, 12 points normal, single space, justified
- **Graphs and pictures:** In black and white. Edited and placed in the main text at proper places
- **Format of page:** Letter size, margin: 2.5 cm right, top and bottom; and 3 cm for the left; single space

Contents: The text of the paper must include introduction, materials and methods, results and discussion, conclusions and references. Tables and figures must be inserted within the text at proper places. References must be included and listed in alphabetical order by last name of the first author according to the following norms: author, (if more than one author, use commas to separate them), year of publication, title, journal, No. (volume), page, letter size 10, and 14 points of line space. For example:

- Chomchallow, N, and Henle, H.V. (eds.). 1998. Proceedings of the First International Conference on Vetiver. The Office of the Royal Development Projects Board, Bangkok, Thailand.
- Truong, PNV. 1999. Vetiver grass technology for mines tailings rehabilitation. In: Proceedings of the First Asia-Pacific Conference on Ground and Water Bioengineering for Erosion Control and Slope Stabilization. Manila, The Philippines. pp. 315-325.

Author(s) data: Please, include a brief curricular content (not more than 100 words) of the main author or the one that is going to present it orally or is going to be present at the poster display.

Note: If possible, please include a paragraph where it describes the contribution of the presentation to the central subject of the Conference "Vetiver and People".

Please send abstract and full paper to the following electronic address:
icv-4@fpolar.org.ve / ambiente@fpolar.org.ve

A hard copy must be sent to the following postal address:

Oficina ICV-4, Área Ambiente,
 Fundación Polar, piso 1,
 Los Cortijos de Lourdes,
 Zona postal 1071-A, Caracas,
 República Bolivariana de Venezuela

Specifications for Posters

Dimension: Should not exceed 0.90 m wide x 1.20 m high

Content: Title, authors, institutions with its respective address, abstract, objectives, methodology, results, most relevant conclusions and the main references. For acknowledging some sponsoring institution(s), it should be mentioned at the bottom.

Design of the poster: It is free and of the responsibility of the author(s). Nevertheless, it is recommended that the text of the poster has a font size that allows the reading from 2 m. It is suggested to use bold letters, with size between 8 and 12 mm and 15 to 20 mm for titles and sub-titles. The text must be concise, clear and precise. It is recommended to use the minimum of text and to illustrate the results with photographs, graphs and tables. The reference citations in the text must be only those indispensable. The organization of the components of the poster in a logical sequence will facilitate its understanding.

Note: Authors will have to be present at the specified time to clarify questions during the exhibition of the poster.

Please send abstract and full paper to following electronic address:
 to icv-4@fpolar.org.ve

A hard copy must be send to the following postal address:

Oficina ICV-4, Área Ambiente,
Fundación Polar, piso 1,
Los Cortijos de Lourdes,
Zona postal 1071-A, Caracas,
República Bolivariana de Venezuela

EXHIBITION

Conditions and specifications

- Registrations for the exhibition are now open and will be accepted until September 1, 2006.
- Each stand will have a space of 3 m wide by 2 m deep with a small table and possibilities of connection for computers or video equipment.
- Rates for institutions or organizations who display projects without profit aims related to vetiver will be of **US\$100** for foreigners and the equivalent to the official exchange rate in bolivars for Venezuelans.
- Exhibitors with commercial aims on the sale of materials and services related to vetiver and the contents of the conference will have a rate of **US\$250** for foreigners and the equivalent to the official exchange rate in bolivars for Venezuelans.
- The installation will have to be made between Saturday 21 (all day) and in the morning of Sunday 22 October. Disassembling will have to be made in the morning of Friday 26 October.
- Interested party will have to fill the form and send it to the Organizing Committee at the following address: ICV-4@fpolar.org.ve
- The form for registration can be downloaded in the following address: www.fpolar.org.ve/icv-4

The Fourth International Conference on Vetiver ICV-4

Information on accommodation

| Hotel Name | Hotel Paseo Las Mercedes | Embassy Suites Hotel | Altamira Suite Hotel |
|---|---|---|---|
| Category | ***** | ***** | ***** |
| Single room or double without breakfast | US \$100 | | |
| Single room with breakfast | 109 US \$ | | 94 US \$ Junior 113 US \$ Luxury Junior |
| Double room with breakfast | 119 US \$ | 262 US \$ | 100 US \$ Executive 120 US \$ Luxury Executive |
| Triple room | | | |
| Location | Paseo Las Mercedes Mall End of Main Av. Las Mercedes | Av. Fco de Miranda / Av. El Parque Campo Alegre | 1ra. Av. Con 1ra Transv. Los Palos Grandes |
| Executive of sales/reservations | Carolina Ventura | Jose Antonio Aguilar | Sra. Marta Zarsadero |
| Phone + 58 212 | 9939211 | 2764502 / 2764503 | 2093111 |
| Fax + 58 212 | | 2663654 | 2093111 |
| e-mail | ventas@hotelpaseolasmercedes.com | jaguilar@embassysuites caracas.com | ventas@alsuites.cc |
| Web | www.hotelpaseolasmercedes.com | www.embassysuitescaracas.com | www.alsuites.com |

| | | |
|---|---|---|
| Category | **** | **** |
| Single room or double without Breakfast | | |
| Single room with breakfast | 45 US \$ | 70 US \$ |
| Double room with breakfast | 48 US \$ | 74 US \$ |
| Triple Room | 56 US \$ | 80 US \$ |
| Location | 2da. Av. Las Delicias, Av. Fco. Solano, Sabana Grande | Av. Urb. El Bosque, Fte. Al Centro Contable |
| Executive of sales/reservations | Sra. Olga Ramírez | Sra. Vilma Dum |
| Phone + 58 212 | 7629961 | 9529833 |
| Fax + 58 212 | 7625549 | 9540310 |
| e-mail | Ventas@hotelescumberland.com | chacaocumberland@cantv.com |
| Web | www.hotelescumberland.com | www.hotelescumberland.com |

| | | | |
|---|---|---|---|
| Hotel Name | Best Western Hotel CCT Caracas | President Hotel | Gran Melia Caracas Hotel |
| Category | ***** | ***** | ***** |
| Single room or double without Breakfast | | | |
| Single room with breakfast | 150 US \$ Junior 155 US \$ Executive 161 US \$ Corporative. | 86 US \$ 140 US \$ Jun. Suite 186 US \$ Exec. Suite | 110 US \$ Stándar 140 US \$ Deluxe 380 US \$ Jun. Suite |
| Double room with breakfast | | | |
| Triple Room | | | |
| Location | Av. La Estancia, C. C. C. T Chuao | Av. Val Paraíso, Los Caobos detrás de la Previsora | Av. Casanova c/calle El Recreo Sabana Grande |
| Executive of sales/reservations | Zywia Castrillo | Angeli Rivero | Carolina Armas |
| Phone + 58 212 | 700.8083 | 7829081 | 7628111 |
| Fax + 58 212 | 700.8059 | 7826144 | 7621389 |
| e-mail | | recepción@hotelpresidentcaracas.com | Carolina.armas@solmeliat.com |
| Web | | | www.solmeliat.com |

| | | | |
|---|---------------------------|--------------------------|-----------------------------|
| Hotel Name | Eurobuilding Hotel | Centro Lido Hotel | Caracas Hilton Hotel |
| Category | ***** | ***** | ***** |
| Single room or double without Breakfast | | | 50 US \$ 70 US \$ |

| | | | |
|---------------------------------|--|--|--|
| Single room with breakfast | . | 135 US \$ | 100 US \$ Executive Standard |
| Double room with breakfast | | 175 US \$ 205 US \$ Luxury | 110 US \$ Executive double |
| Triple Room | | | |
| Location | Av. Ppal. de Chuao, Urb. Chuao | Av. Tamanaco, El Rosal, Torre D, Centro Lido | Av. Sur 25, c/Av. México, Plaza Morelos, Urb. El Conde |
| Executive of sales/reservations | Jhon Aranguren / Ximena Ponce | Luisana Loreto | Francys Reyes |
| Phone + 58 212 | 9022222 / 2001 / 2004 | 9577777 | 5034109 / 4105 |
| Fax + 58 212 | 9022200 | 9577604 | 5035007 |
| e-mail | reserves@eurobuilding.com.ve xponce@eurobuilding.com.ve | sales@hotelcentroli do.com | Francis.reyes@hilton.com |
| Web | www.eurobuilding.com.ve | xxxxxxxxxxxxxxxxxxxx | www.hilton.com |

Important Note: The Organizing Committee will be in charge to make the reservations only for the special guests who will be informed in writing. Therefore, all the people or institutions interested in participate in ICV-4 will have to directly make its respective reservations of lodging with the hotel of its preference and informs the hotel selected to the Organizing Committee in order to plan the transportation of the participants from their respective hotels to Polar Foundation, host of ICV-4.

The Fourth International Conference on Vetiver ICV-4

General Information

Sponsorship of participants: We advise to all interested in participate in the Conference to ask for sponsorship from their respective institutions, public agencies or other private or government institutions in their countries or region of origin, since limited resources are available on the part of the Organizers of ICV-4 for the financing of lecturers and special guests.

Official letter of invitation: Those that require an official letter to apply for financial support, to ask for visa and respective permissions to attend ICV-4 will receive an official letter of invitation from the Organizing Committee on the basis of the data provided in the

registration form. In the same letter will be mentioned the acceptance of the paper or communication that has been submitted for consideration. This request must be indicated within the registration form or communicate it by electronic mail to the Organizing Committee of the conference.

Languages of ICV- 4: The Conference will be conducted in Spanish with simultaneous English translation facilities.

Audio-visual equipment available: Electronic projection equipment will be available for presentations at the plenary and concurrent sessions. If it is needed another type of electronic equipment, please mention it in the registration form. In the case of exhibitions, the necessary equipment is the responsibility of exhibitors.

Awards: Continuing with the tradition, as in previous ICVs, Vetiver Awards will be presented during the conference: Those granted by Chaipattana Foundation "*The King of Thailand Vetiver Awards* ", as well as those granted by TVN "*The Vetiver Network Awards*" to the best works and projects made in the past few years that are presented/displayed during conference. The categories and conditions will be announced by the sponsors of these awards and all information related will be available at the conference web page.

Internal Transport: There will be facilities of transport from and to the International Airport Simón Bolívar in Maiquetía that serves the city of Caracas, on the days of their arrivals (Saturday 21 and Sunday 22) and the days of their departures (Thursday 26 and Friday 27) according to the schedules that concentrate most of the flights of the participants. Also, there will be facilities of transport from the hotels selected by the Organizing Committee of ICV-4 to and from Polar Foundation. Transport will also be facilitated for the official technical tour on Wednesday 25 October.

Accompanying persons: the program of companions will include visits and sightseeing in the city of Caracas and its perimeters. A detailed program will be available in the web page of the conference.

Brief description of Caracas and its surroundings:

The city of Caracas was founded the 25 of July of 1567 by Diego de Losada, with the name of Santiago de Leon de Caracas. It is located in the valley that is formed by the Ávila Mountain, with its highest elevation of 2600 meters- a National Park that is part of the Mountain range of the Coast, crossed by the Guaire River and the affluents coming from the slopes of the Ávila. By its condition of capital of Venezuela, it is permanent seat of supreme organs of the National Powers and the Presidency of the Republic. At the same time, due to its location, Caracas is closely related to other urban complexes, Los Teques, Petare, Guarenas-Guatire, El Hatillo, and La Guaira in Vargas State.

Some general data: *Altitude:* 900 masl; *annual temperature average:* 23° C. *season of rain:* May-September; *dry season:* October-April; *population:* 4.2 millions of inhabitants. Caracas counts on an important communication network, as well as a complex network of freeways that cross it from East to West and from North to the South. In the same way it counts on an excellent subway system called El Metro. It has a system of superficial transport (buses, taxis, metrobus). Among airports has the National Airport Caracas (private aviation) and in his neighborhoods with the International Airport Simón Bolívar of Maiquetía and the seaport of La Guaira. Detailed information on the city of Caracas will be available in the page Web of the Conference www.to fpolar.org.ve/icv-4

Taxes to exit from Venezuela: 48 US \$ or 102.900 Bs. To be paid directly in the airport

Tax on Purchases (Impuesto al Valor Agregado (IVA): at this moment it is of 14 %.

Information about any changes will be available during ICV-4

Passports and Visa:

Passport: expiration time with a minimum of six months ahead.

Visa: durations of a year, with multiple entrees and it will allow to remain in the country for a period of up to 90 days, prorogue able the same lapse. Also the card DEX-2 is accepted, granted by the consular sections, consular embassies, offices and transporting companies of passengers authorized by the Viceministry of Tourism. It last for a period of (90) days without prorogue; a single entrance.

Time of stay: 90 days

Countries that do not require VISA to enter Venezuela: GERMANY, ANDORRA, ANTIGUA and BARBUDA, NETHERLAND ANTILLES, ARGENTINA, AUSTRALIA, AUSTRIA, BARBADOS, BELGIUM, BELIZE, BRAZIL, BULGARIA, CANADA, KOREA (SOUTH), COSTA RICA, CHILE, CYPRUS, CROATIA, DENMARK, DOMINICA, SLOVENIA, SPAIN, THE UNITED STATES, ESTONIA, FINLAND, FRANCE, GREAT BRITAIN, GREECE, GRENADA, GUATEMALA, HONG KONG (RAE), HUNGRIA, IRELAND, ICELAND, ITALY, JAMAICA, JAPAN, LATVIA, LIECHTENSTEIN, LITUANIA, LUXEMBOURG, MALAYSIA, MALTA, MEXICO, MONACO, NETHERLAND, NORWAY, NEW ZEALAND, PANAMA, PARAGUAY, POLAND, PORTUGAL, CZECH REPUBLIC, SLOVAKIAN REPUBLIC, RUMANIA, SANTA LUCIA, SAINT KITTS and NEVIS, SAN MARINO, SAINT VICENT and LAS GRANADINAS, SOUTHAFRICA, SWEDEN, SWITZERLAND, TAIWÁN TRINIDAD and TOBAGO, TURKEY and URUGUAY.

Note: citizens of the countries that are not in the previous list require a visa to enter in Venezuela.

Official Currency: The official currency of Venezuela is the Bolivar (Bs.)

Exchange Rate: in Venezuela exists currently an exchange control (instrument of exchange policy that consists of officially regulating the purchase and sale of currencies in a country). This way, the Venezuelan Government takes part directly in the market of foreign currency, controlling the entrances or exits of capital. According to this, effective rates of change are: (Bs. /US \$) **it buys:** 2,144.60 and **sale:** 2,150.00

Taxi Service from the airport to Caracas: detailed information on this service will be available in the Web page of the Conference www.to fpolar.org.ve/icv-4

Life Insurance: The Conference Organizers will not be responsible for personal accidents or property damage that may occur to participants during the Conference, or tours. All participants are advised to make their own arrangements in respect to health and travel insurance before commencing their journey to the Conference.

Sanitary requirements: People visiting Venezuela, need yellow fever vaccination depending on the country of origin.